

BRIGSLEY PARISH COUNCIL



Clerk to the Parish Council
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To Members of the Council

You are hereby summoned to attend a meeting of the BRIGSLEY PARISH COUNCIL in the Village Hall, St Helens Crescent, Brigsley, N.E. Lincolnshire, DN37 0RG on **TUESDAY 2ND JULY 2019 at 7.00 pm.** for the purpose of transacting the following business.

KJKirkham

K. Kirkham Clerk to the Council.

Date: 25th June 2019

AGENDA

ANNUAL PARISH MEETING

- 19/012 **Apologies**
To receive apologies from Councillors unable to attend.
- 19/013 **To receive Chairman's Report & Annual Report for the financial year 2018/19**
Chair to give report of last year 2018/19.
- 19/014 **To receive report from Ward Councillors**
- 19/015 **To consider questions/issues raised by members of the public**

AGENDA

MONTHLY PARISH COUNCIL MEETING

- 19/016 **Election of Chairman.**
Councillors to nominate and elect a Chairman for 2019/20.
Chairman then to sign his/her Declaration of Office.
- 19/017 **Declarations of Interest.** (Localism Act 2011)
- a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared.
(Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 19/018 **Election of Vice-Chairman.**
Councillors to nominate and elect.
- 19/019 **Review of Governance/Procedural Documents for Council for the year.**
To review and agree any amendments/necessary actions on the following:
Personnel Committee members.
Risk Management Strategy including any necessary Risk Assessment.
Governance Documents of Standing Orders and Financial Regulations.
Fixed Assets.
Register of Interests.
Website Provision.
Insurance Provision.
Training Criteria.
- 19/020 **Minutes of Previous Meetings.**
Minutes to be agreed and signed by Chairman actions
- 19/021 **Update of Matters Outstanding from Previous Meeting.**
To receive and discuss information on the following items: -
- a) Update on the fallen tree opposite St Helens Crescent.
(Cllrs may consider any items received up to the date of the meeting, information only).
- 19/022 **Police Report.**
Clerk to distribute copy of Police Report. (If available)
- 19/023 **Planning Matters.**
Application Received:
- a) **DM/0447/19/FUL – 1 & 2 St Helens Crescent, Brigsley**
Erect two storey extensions to no.1 and no.2 St Helens Crescent to create two additional dwellings including various alterations, parking and landscaping.
- b) **DM/0415/18/OUT – The Paddock**
Outline application to erect one detached dwelling with garage with access, layout and scale to be considered (AMENDED LOCATION PLAN AND BLOCK PLAN - NEW ACCESS)

- 19/024 **Future Dates.**
a) Planning Committee Meeting – Wednesday 17th July 2019 at 9.30am, Town Hall, Grimsby.
- 19/025 **Received Correspondence / Information Exchange.**
a) To receive information from ERNLLCA/NALC/NELC and note for circulation.
b) To receive information regarding Brigsley Bus Stops.
c) To receive a request to attend a meeting by Katrina Goodhand (Engagement Office North East Lincs).
 (Any other matters may be discussed at Councillors discretion).
- 19/026 **Finance.**
a) Cheque for Clerk’s Salary from (April/May/June 2019) to be agreed and signed.
b) To discuss Annual Insurance Renewal. To write and sign cheque if in agreement.
c) Cheque for three months room hire (Feb to April) to be agreed and signed.
- 19/027 **Audit.**
a) To receive update on Internal Audit; agree any necessary actions.
b) Certificate of Exemption to be completed, agreed and signed.
c) Annual Governance Statement Approval 2018/19.
d) Accounting Statement Approval 2018/19.
e) To agree formal arrangements for Inspection of accounts and make necessary arrangements.
- 19/028 **Date of Next Meeting.**
 To confirm date of meeting as – **Tuesday 6th August 2019 @ 7pm.**