

BRIGSLEY PARISH COUNCIL



Clerk to the Parish Council
Mrs. Kim Kirkham
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To Members of the Council:

You are hereby summoned to attend a meeting of the
BRIGSLEY PARISH COUNCIL to be held remotely via Microsoft Teams on
THURSDAY 6TH MAY 2021 at 7.30 pm, for the purpose of transacting the following
business.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

**The public may access the meeting by contacting the Clerk up to the date of the meeting.
Please email brigsleyparishcouncil@hotmail.com or call on 01507 608488.**

KJKirkham

K. Kirkham Clerk to the Council.

Date: 29th April 2021

AGENDA

ANNUAL PARISH MEETING

- 21/012 **Apologies**
To receive apologies from Councillors unable to attend.
- 21/013 **To receive Chairman's Report & Annual Report for the financial year 2020/2021**
Chair to give report of last year 2020/2021.
- 21/014 **To receive report from Ward Councillors.**
- 21/015 **To consider questions/issues raised by members of the public.**

AGENDA

MONTHLY PARISH COUNCIL MEETING

- 21/016 **Election of Chairman.**
Councillors to nominate and elect a Chairman for 2021/2022.
Chairman then to sign his/her Declaration of Office.
- 21/017 **Declarations of Interest.** (Localism Act 2011)
- a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared.
(Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 21/018 **Election of Vice-Chairman.**
Councillors to nominate and elect.
- 21/019 **Review of Governance/Procedural Documents for Council for the year.**
To review and agree any amendments/necessary actions on the following:
Personnel Committee members.
Risk Management Strategy including any necessary Risk Assessment.
Governance Documents of Standing Orders and Financial Regulations.
Fixed Assets.
Register of Interests.
Website Provision.
Insurance Provision.
Training Criteria.
- 21/020 **Minutes of Previous Meetings.**
Minutes to be agreed and signed by Chairman.
- 21/021 **Update of Matters Outstanding from Previous Meeting.**
To receive and discuss information on the following items: -
- a) To receive an update on the purchase of flags by the Clerk.
b) To receive an update regarding placing a caravan on land.
c) To receive an update regarding the Notice Board repairs by the Chair.
(Cllrs may consider any items received up to the date of the meeting, information only).
- 21/022 **Police Report.**
Clerk to distribute copy of Police Report. (If available)
- 21/023 **Planning Matters.**
Pending Consideration:
- a) DM/0218/21/FUL – Land former Welbeck, Waltham Road, Brigsley
Erect 1 detached dwelling with roof lights, detached garage/store and detached BBQ building (Plot 1) and 1 detached dwelling with Juliet balcony, roof lights and detached garage (Plot 2) boundary treatments and associated works - The Parish Council reviewed the plans and agreed not to oppose this application. However, if the Planning Authority approves this application, that the following conditions are applied: - to install a solid driveway which would help alleviate tyre noise on a gravel drive, garage blocks proximity to neighbouring boundaries to be increased, BBQ dimensions appear to be excessive and an extra two dwellings would put further pressure on the drainage system, which already is a problem in this area.

- 21/024 **Future Dates.**
a) Planning Committee Meeting – Wednesday 16th June 2021 at 9.30am, Town Hall, Grimsby.
- 21/025 **Received Correspondence / Information Exchange.**
a) To receive information from ERNLLCA/NALC/NELC and note for circulation.
b) To receive information regarding the Great British Spring Clean.
(Any other matters may be discussed at Councillors discretion).
- 21/026 **Finance.**
a) Cheque for Clerk's Salary from (Salary) to be approved.
b) To discuss Annual Insurance Renewal for 2021/2022 and approve for payment.
c) To discuss Humber and Wolds Rural Action (HWRA) Renewal for 2021/2022 and approve for payment.
- 21/027 **Audit.**
a) To receive update on Internal Audit; agree any necessary actions.
b) Certificate of Exemption to be completed, agreed, and signed.
c) Annual Governance Statement Approval 2020/2021
d) Accounting Statement Approval 2020/2021.
e) To agree formal arrangements for Inspection of accounts and make necessary arrangements.
- 21/028 **Date of Next Meeting.**
To confirm date of meeting as – **Tuesday 1st June 2021 @ 7pm.**