

BRIGSLEY PARISH COUNCIL



Clerk to the Parish Council
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To Members of the Council:

You are hereby summoned to attend a meeting of the BRIGSLEY PARISH COUNCIL to be held in Brigsley Village Hall, St Helens Crescent, Brigsley on **TUESDAY 3RD MAY 2022 at 7pm**, for the purpose of transacting the following business.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

KJKirkham

K. Kirkham Clerk to the Council.

Date: 26th April 2022

AGENDA

ANNUAL PARISH MEETING

- 22/013 **Apologies**
To receive apologies from Councillors unable to attend.
- 22/014 **To receive Chairman's Report & Annual Report for the financial year 2021/2022**
Chair to give report of last year 2021/2022.
- 22/015 **To receive report from Ward Councillors.**
- 22/016 **To consider questions/issues raised by members of the public.**

AGENDA

MONTHLY PARISH COUNCIL MEETING

- 22/017 **Election of Chairman.**
Councillors to nominate and elect a Chairman for 2022/2023.
Chairman then to sign his/her Declaration of Office.
- 22/018 **Declarations of Interest.** (Localism Act 2011)
- a) To record declarations of interest by any member of the Parish Council in respect of the agenda items listed below. Members declaring interests should identify the agenda items and type of interest being declared.
(Disclosable Pecuniary Interest, or Personal Interest, or Prejudicial Interest).
- b) To note dispensations given to any member of the council in respect of the agenda items listed below.
- 22/019 **Election of Vice-Chairman.**
Councillors to nominate and elect.
- 22/020 **Review of Governance/Procedural Documents for Council for the year.**
To review and agree any amendments/necessary actions on the following:
Personnel Committee members.
Risk Management Strategy including any necessary Risk Assessment.
Governance Documents of Standing Orders and Financial Regulations.
Fixed Assets.
Community Emergency Plan
Insurance Provision.
- 22/021 **Minutes of Previous Meetings.**
Minutes to be agreed and signed by Chairman.
- 22/022 **Update of Matters Outstanding from Previous Meeting.**
To receive and discuss information on the following items: -
- a) To receive an update regarding the Notice Board repairs.
b) To receive an update regarding the installation of the Defibrillator.
c) To receive an update regarding Brigsley's Playground.
d) To receive an update regarding 10ft fence installed on Waithe Lane.
e) To receive an update regarding the overhanging hedge along the B1203.
(Cllrs may consider any items received up to the date of the meeting, information only).
- 22/023 **Police Report.**
Clerk to distribute copy of Police Report. (If available)
- 22/024 **New Clerk's start date.**
- 22/025 **Received Correspondence / Information Exchange.**
- a) To receive information from ERNLLCA/NALC/NELC and note for circulation.
b) To consider purchasing a commemorative stone for the Queens Platinum Jubilee.
c) To receive and consider invitation to Mayor Making Ceremony on Thursday 19th May at 7pm in Grimsby Town Hall.
(Any other matters may be discussed at Councillors discretion).

22/026

Finance.

- a) To agree bank transfer for Clerk's Salary for (April Salary) to be approved for payment.
- b) To agree payment for internal auditor and approve for payment.
- c) To discuss Annual Insurance Renewal for 2022/2023 and approve for payment.

22/027

Audit.

- a) To receive update on Internal Audit; agree any necessary actions.
- b) Certificate of Exemption to be completed, agreed, and signed.
- c) Annual Governance Statement Approval 2021/2022
- d) Accounting Statement Approval 2021/2022.
- e) To agree formal arrangements for Inspection of accounts and make necessary arrangements.

22/028

Date of Next Meeting.

To confirm date of meeting as – **Tuesday 7th June 2022 @ 7pm.**