

BRIGSLEY PARISH COUNCIL



Clerk - Mrs. Kim Kirkham, 14 Househams Lane, Legbourne, Louth LN11 8LG
e-mail – brigsleyparishcouncil@hotmail.com

Minutes of the virtual meeting held on Zoom Monday 21ST JULY 2020 at 7.30pm.

Note that all Members present had both audio and visual access to the meeting. Clerk was present also both with audio and visual access.

Present: Cllr S. Dixon (Chair)
Cllrs A. Hansen, M Carlton, L Edwards, and Ward Cllr N. Pettigrew
K. Kirkham (Clerk)

There had been no requests received to access the meeting by members of the public

20/013 **Apologies**

Apologies received from Ward Cllr N. Pettigrew who was unable to gain access to the Zoom meeting and Ward Cllr P. Jackson.

20/014 **Declaration of Interest** (Localism Act 2011)

- a) Cllr Edwards declared an interest on agenda item 20/019 b) Planning Matters (DM/0477/20/AG Land East of Ash Holt).
- b) No dispensations.

20/015 **Issues Raised by Members of the Public** (under suspension of Standing Orders).

(To discuss any issues raised by members of the public).
None present.

20/016 **Minutes of Previous Meetings**

It was agreed that the minutes of the meeting held on the 22nd June 2020 were a true record and were virtually signed by the Chairman, Cllr S Dixon.

20/017 **Update of Matters Outstanding from Previous Meeting**

- a) To receive an update regarding the footpath sign near the church – NELC advised that further information was required by the maintenance team, which has delayed the process. The information will be added, and installation of the footpath signs should be completed soon.
- b) To receive and consider a new design for the Parish Council's website page The Parish Council discussed the new design and agreed to go ahead with the upgrade.

Clerk to inform Mariner Computers of their decision.

- c) To receive an update regarding the hedge along the footpath near Brigsley Grange Close – Councillors discussed and agreed to leave this item on the agenda.

RESOLVED: Clerk to action the above items as stated.

20/018 **Police Report**

The Police were unable to attend the meeting, but a Police Report was submitted. The clerk distributed copies of the report to Councillors prior to the meeting. There have been fifteen crimes reported in the Waltham Ward during June. PCSO Lesley Parry reported concerns from a resident regarding parking in St Helens Crescent, this has been reported to NELC parking enforcement.

20/019 **Planning Matters**

Application Received:

- a) **DM/0463/20/FUL – St Helens Village Hall, St Helens Crescent, Brigsley.**

Replace existing flat roof with hipped roof, install external cladding to all elevation and extend existing hard standing to create additional car parking.

RESOLVED: The Parish Council reviewed the plans and agreed to recommend approval of this planning application.

- b) **DM/0477/20/AG – Land East of Ash Holt, Waithe Lane, Brigsley.**

Prior determination application for the erection of a detached barn for agricultural use. Cllr Edward having declared an interest took no part in the discussions of this application.

RESOLVED: The Parish Council reviewed the plans and agreed to recommend approval of this planning application.

Pending Consideration:

- c) **DM/0146/20/FUL – Courtyard View, Waltham Road, Brigsley.**

DM/0146/20/FUL | Variation of Condition 2 (Approved Plans), Condition 3 (Sustainable Drainage) and Removal of Condition 6 (Obscure Glazing) as granted on DM/0401/18/FUL (Erect single storey detached garage to the rear to include installation of solar panels to roof, convert existing garage and games room to detached self-contained annexe and erect two storey extension to the rear, demolish existing conservatory and erect single storey link extension from dwelling to annexe) retrospective works to include the demolition of existing garage and erect two storey annexe to include the installation of solar panels and rear enclosure to house heat pumps, reposition garage door, amendments to windows and doors of existing dwelling at front and side elevations and erect front boundary wall. Information only.

20/020 **Future Dates**

- a) Planning Committee Virtual Meeting – Wednesday 22nd July 2020 at 9.30am, remotely via Teams.

20/021 **Received Correspondence / Information Exchange**

- a) To receive information from ERNLLCA/NALC/NELC – All information already circulated prior to the meeting.
- b) National Association of Local Councils (NALC) has launched a new publication on website accessibility, a guide to risk assessment and holding meetings. The information was emailed to Councillors prior to the meeting.
- c) To receive information regarding NELC recycling collection changes – NELC ran a series of online presentation about the upcoming changes to recycling

collections. A link to the presentation will be forwarded once available. Main changes: two new bins to be delivered between July and November and a letter to all households explaining the changes.

- d) To consider inviting Katrina Goodhand to a remote meeting if required - The Parish Council agreed that at present there are no issues.
- e) To consider sending a letter of support for the village hall grant application – The Parish Council agreed that a letter of support is produced and circulated to Councillors for approval.
- f) To receive information on the Toll Bar roundabout scheduled works – Information regarding the works at Tollbar were forwarded to Councillors prior to the meeting. Residents have been sent a letter regarding the Toll Bar improvements. Works start week commencing 27th July 2020.
- g) To receive and consider information regarding holding face to face meeting – Clerk advised that following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and SLCC advise that local councils should continue to meet remotely. If councils wish to consider returning to face-to-face meetings, then there are a range of issues that will need to be addressed before this can take place. A checklist has been forwarded to help councils make this decision in accordance with relevant regulations and requirements. Councillors agreed to continue to hold meetings remotely.
- h) To consider registering Great British Clean-Up between 11th to 27th September – The Parish Council agreed to hold a clean-up on Sunday 13th September at 10am. Clerk to produce a flyer for the website and noticeboards.
- i) The Chair advised that the grass verge along the Main Road has been cutback further. He said that the tree near the flagpole and Brigsley Grange Close need to be cut back. Clerk to contact NELC.

RESOLVED: Clerk to action above items as stated.

20/022 **Finance**

- a) Clerk's Salary (July 2020) agreed and approved £132.00
- b) To approve payment to Internal Auditor – Councillors agreed the usual payment. Clerk to organise.
- c) Clerk's Salary for May/June agreed and approved £198.00. Payment from last month's minutes 20/011a) was not authorised via TSB Bank in time.

RESOLVED: The Parish Council agreed and approved the above Payments.

20/023 **Date of Next Meeting**

Meeting date confirmed as: - Thursday 13th August 2020 @ 7.30pm

Meeting ended 8.26pm

Signed ----- Chair 13th August 2020.



Protecting Communities, Targeting Criminals, Making a Difference

Local Community News

Waltham, Brigsley & Ashby-cum-Fenby Update July

Crime

There have been fifteen crimes reported in the Waltham Ward during June.

During the early hours of 14th June an attempt was made to force entry to a property on Woodhall Drive by using an object in the door lock to force the door. No entry was made.

During the afternoon of 24th June males entered the funeral directors on Fairway and stole a member of staff handbag from the kitchen area.

A car was reported stolen following a domestic incident, however, the car was returned a short time later.

Other crime include:

Four assaults.

Two shop thefts.

Five minor public order incidents.

There have been two reports of ASB, both involving neighbour disputes.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 549 Sarah Swaby sarah.swaby@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk