

BRIGSLEY PARISH COUNCIL



Clerk - Mrs. Kim Kirkham, 14 Househams Lane, Legbourne, Louth LN11 8LG
e-mail – brigsleyparishcouncil@hotmail.com

Minutes of the virtual meeting held on Zoom Monday 22nd June 2020 at 7.30pm.

Note that all Members present had both audio and visual access to the meeting. Clerk was present also both with audio and visual access.

Present: Cllr S. Dixon (Chair)
Cllrs A. Hansen, M Carlton, L Edwards, and Ward Cllr N. Pettigrew
K. Kirkham (Clerk)

There had been no requests received to access the meeting by members of the public

20/001 **Apologies**

Apologies received from Cllr M. Carlton due to technical problems accessing Zoom and Ward Cllr P. Jackson

20/002 **Declaration of Interest** (Localism Act 2011)

- a) No Interest was declared on any item listed on the agenda.
- b) No dispensations.

20/003 **Issues Raised by Members of the Public** (under suspension of Standing Orders). (To discuss any issues raised by members of the public).

None present.

20/004 **Minutes of Previous Meetings**

It was agreed that the minutes of the meeting held on the 3rd March 2020 were a true record and were virtually signed by the Chairman, Cllr S Dixon.

20/005 **Update of Matters Outstanding from Previous Meeting**

- a) To receive information regarding the legal procedure to help the church – Clerk reported that ERNLLCA's advise was that the council do not have powers to fund the church. There are a couple of exceptions, church clock and grass cutting if considered public asset; the council can help with maintenance costs. Chair advised that a resident is currently cutting the grass and that the situation should be monitored. No further action needed.

- b) To receive an update regarding the footpath sign near the church – Chair reported that the fingerpost sign is still missing. Clerk to contact NELC for an update.

RESOLVED: Clerk to action the above items as stated.

20/006 **Police Report**

The Police were unable to attend the meeting. One log has been received regarding cars speeding through the village.

20/007 **Planning Matters**

Application Received:

a) **DM/0146/20/FUL – Courtyard View, Waltham Road, Brigsley.**

DM/0146/20/FUL | Variation of Condition 2 (Approved Plans), Condition 3 (Sustainable Drainage) and Removal of Condition 6 (Obscure Glazing) as granted on DM/0401/18/FUL (Erect single storey detached garage to the rear to include installation of solar panels to roof, convert existing garage and games room to detached self-contained annexe and erect two storey extension to the rear, demolish existing conservatory and erect single storey link extension from dwelling to annexe) retrospective works to include the demolition of existing garage and erect two storey annexe to include the installation of solar panels and rear enclosure to house heat pumps, reposition garage door, amendments to windows and doors of existing dwelling at front and side elevations and erect front boundary wall. The Parish Council reviewed the plans and recommended to oppose this application on the ground that it contravenes the original plans.

Approved:

a) **DM/1161/19/REM – The Paddock, Waltham Road, Brigsley**

Reserved matters application to erect one detached dwelling with garage and details in discharge of conditions 4 (Surface Water Drainage) and 6 (Water Resource) pursuant to DM/0415/18/OUT (Outline application to erect one detached dwelling with garage with access, layout and scale to be considered). Cllr Hansen reported that the hedge along the footpath has been severely cutback. Ward Cllr Pettigrew said that the footpath officer had asked for the hedge to be cutback as it was encroaching onto the footpath.

b) **DM/1041/19/FUL – Ash Holt, Waithe Lane, Brigsley**

Erect private equine facility including the erection of single storey stable building, a covered horse walker, construct a horse arena, create a new access and change of use of land for equine purposes and associated works.

20/008 **Future Dates**

- a) Planning Committee Virtual Meeting – Wednesday 24th June 2020 at 9.30am, remotely via Teams.

20/009 **Received Correspondence / Information Exchange**

- a) To receive information from ERNLLCA/NALC/NELC – All information already circulated prior to the meeting.
- b) To receive and consider a new design for the Parish Council's website page. Clerk reported that Mariner Computers Ltd who previously designed the website are offering an upgrade at a discounted rate of £200. They have already upgraded several of their sites. The Parish Council agreed to have a look at the upgraded websites. Item to be discussed further at July's meeting.
- c) To consider completing the Code of Conduct consultation. Clerk agreed to complete the survey on behalf of the Parish Council.

- d) Councillor Hansen mentioned that footpath near Brigsley Grange Close has been widened and that the hedge leans into the lane. Chair said to monitor the situation.

RESOLVED: Clerk to action above items as stated.

20/010 **Finance**

- a) Clerk's Salary from (Mar/Apr 2020) to be approved £264.00
b) ERNLLCA's Membership Renewal to be approved £305.67
c) Mariner Computer Services 2-year domain renewal to be approved £288.00
d) Insurance Renewal to be approved £164.74
e) Clerk's salary (May/June), agreed and approved £198.00
f) HMRC VAT reclaimed for 2019/2020 £16.42
g) To receive an update regarding Online Banking. All payments are now being paid by bank transfer in accordance with the protocol for electronic banking.

RESOLVED: The Parish Council agreed and approved the above payments

20/011 **Audit**

- a) To receive internal auditors report and audited accounts 2019/2020. Internal audit received; no action required. Page 4 signed off by Internal Auditor.
b) To receive governance statement (section 1). Completed and signed by the Chairman and Clerk.
c) To consider signing the Certificate of Exception. Completed and signed prior to the meeting by the Chairman and Clerk
d) To review and authorize signing of annual return (section 2). Completed and signed.
e) To agree formal arrangements for inspection of accounts and make necessary arrangements. Clerk advised that the formal arrangements for inspection of accounts has been actioned and placed on both notice boards and website

RESOVLED: That the Annual Return be authorised with figures as approved and the council members approval of all Governance matters on the Annual Return.

20/012 **Date of Next Meeting**

Meeting date confirmed as: - Tuesday 21st July 2020 @ 7.30pm

Meeting ended 8.35pm

Signed ----- Chair 21st July 2020.



Local Community News

Protecting Communities, Targeting Criminals, Making a Difference

Waltham, Brigsley & Ashby-cum-Fenby Update June

Crime

There have been sixteen crimes reported in the Waltham Ward during May.

Red diesel was stolen from a farm on Thoroughfare, Ashby-cum-Fenby on 15th May.

A car parked on St Helens Crescent Brigsley had black paint thrown over the windscreen lights and registrations plates some time over 20th & 21st May.

On 21st May two vehicles parked outside an address on Wheatfield Drive had their windscreens smashed.

Other crime include:

Seven assaults.

Two shop thefts.

Theft from a house by family member.

Two minor public order incidents

There have been no reports of ASB.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 549 Sarah Swaby sarah.swaby@humberside.pnn.police.uk

PCSO 7602 Lesley Parry Lesley.parry@humberside.pnn.police.uk