

BRIGSLEY PARISH COUNCIL



Clerk - Mrs. Kim Kirkham, 14 Househams Lane, Legbourne, Louth LN11 8LG
e-mail – brigsleyparishcouncil@hotmail.com

Minutes of the virtual meeting held on Microsoft Teams Thursday 6th May 2021 at 7.30pm.

Note that all Members present had both audio and visual access to the meeting. Clerk present also with both audio and visual access.

Present: Cllr S. Dixon (Chair)
Cllrs M Carlton, L Edwards and Ward Cllr N. Pettigrew
K. Kirkham (Clerk)

ANNUAL PARISH MEETING

21/012 Apologies

Apologies received from Ward Cllr P Jackson and Cllr A Hansen.

21/013 To receive Chairman's Report & Annual Report for the Financial Year 2018/19

The Annual Report had been circulated for review prior to the meeting.
In brief, eleven planning applications received, precept set in December 2% increase and liaised with NELC on verges, signs, drains, road safety and public rights of way. The Chair thanked Councillors for all their hard work.

RESOLVED: Clerk to place the Annual Financial Report on both notice boards.

21/014 To receive report form Ward Councillors.

Ward Cllr Pettigrew advised that it has been a challenging year. Microsoft Teams portal has worked very well for remote meetings and seemed more accessible for everyone. Ward funding has received an increase, which is available to Parish Councils who have a project that they require funds for. Last year Brigsley received ward funding for the Christmas lights. Residents had said how lovely they looked.

21/015 To consider questions/issues raised by members of the public.

None in attendance.

Annual Parish Meeting Concluded.

Annual Parish Council Meeting

21/016 Election of Chairman

Nominations were received by the clerk for the position of Chairman. Cllr Simon Dixon was nominated, proposer Cllr. M. Carlton, seconded by Cllr. L. Edwards.
Cllr Dixon agreed to accept the position. Chair duly elected; Declaration of Office signed.

21/017 Declaration of Interest (Localism Act 2011)

- a) No interest was declared on any item listed on the agenda.
- b) No dispensations.

21/018 Election of Vice-Chairman

Chair proposed Cllr A. Hansen; seconded by Cllr M. Carlton. Vice-Chair duly elected; Declaration of Office to be signed.

21/019 Review of Governance/Procedural Documents for Council for the year

To review and agree any amendments/necessary actions on the following:

Personnel Committee members – No changes.

Risk Management Strategy including any necessary Risk Assessment – Approved.

Governance Documents of Standing Orders and Financial Regulations – All in place; no amendments.

Fixed Assets – Clerk to remove litter bins from register.

Website Provision – In place.

Insurance Provision - Approved

Training Criteria and ongoing development strategy - Council's strategy agreed that all new members were offered training courses and existing members encouraged to renew their training as offered, but without compulsion for any member.

RESOLVED: Clerk to action each item as stated.

21/020 Minutes of Previous Meetings

It was agreed that the minutes of the meeting held on the 6th April 2021 were a true record and were duly signed by the Chairman, Cllr S Dixon.

21/021 Update of Matters Outstanding from Previous Meeting

To receive and discuss information on the following items: -

- a) Update on the purchase of flags – Clerk advised that she needed approval as the flags were slightly dearer than expected. Councillors agreed the increase.
- b) Update regarding placing a caravan on land – Clerk reported that this has been passed to NELC Enforcement department. Chair said that the caravan has now been removed.
- c) Update in respect to the Notice Board repairs – Chair reported that the bottom posts need cutting off and steel post making and concreting in. Chair to contact Andrew Smith.

RESOLVED: Clerk to action each item as stated.

21/022 Police Report

Clerk distributed copies of the Police report to the Councillors prior to the meeting. The police were unable to attend the meeting. There have been seventeen crimes reported in the Waltham Ward during April. One incident reported for Brigsley, theft of gates from a field entrance on Waithe Lane.

RESOLVED: Clerk to put Police Report on notice boards.

21/023 Planning Matters

Pending Consideration:

- a) DM/0218/21/FUL – Land former Welbeck, Waltham Road, Brigsley
Erect 1 detached dwelling with roof lights, detached garage/store and detached BBQ building (Plot 1) and 1 detached dwelling with Juliet balcony, roof lights and detached garage (Plot 2) boundary treatments and associated works.

21/024 **Future Dates**

- a) Planning Committee Meeting – Wednesday 16th June 2021 at 9.30am, Town Hall, Grimsby.

21/025 **Received Correspondence / Information Exchange**

- a) To receive information from ERNLLCA/NALC/NELC – All information already circulated prior to the meeting.
- b) To receive information regarding the Great British Spring Clean. The Parish Council agreed to hold the litter pick on Sunday 6th June. Any resident who wishes to help can meet the Councillors at the village hall at 9.30am.
- c) Chair reported that a resident is unable to get out of his driveway due to cars parked opposite. Clerk to contact PCSO Parry to see if she can patrol the area.
- d) Chair mentioned that concerns have been raised regarding the hedge that NELC have cut back on the B1203. Cllr Pettigrew said once the hedge has regrowth it will look a lot better. The area has been made safe since the overhanging branches have been removed.
- e) Road closure signs have been left opposite Waithe Lane. Clerk to ask NELC to collect.
- f) Chair advised that a tree near the flagpole needs to be cutback. Clerk to contact NELC.
- g) Cllr Pettigrew reported that a tree has fallen along Green Lane bridleway. Clerk to inform NELC Footpath Officer.

RESOLVED: Clerk to action above items as stated

21/026 **Finance**

- a) Cheque for Clerk's salary (April 2021) was approved £132.
- b) Councillors discussed the annual insurance renewal. Councillors approved the payment to Zurich insurance of £164.74.
- c) Councillors discussed Humber and Wolds Rural Action membership renewal and agreed not to renew the membership this year.
- d) To discuss and approve invoice for verge cutting services 2020 along the Main Road (B1203). Councillors approved the payment of £60.
- e) HMRC VAT Return 2020/2021 has been completed for submission. Clerk to post.

RESOLVED: Clerk to action above items as stated

21/027 **Audit**

- a) To receive update on Annual Internal Audit Report; agree any necessary actions.
- b) Certificate of Exception to be agreed and signed.
- c) Annual Governance Statement Approval 2020/2021 (section 1).
- d) Accounting Statement Approval 2020/2021 (section 2).

RESOLVED: The Parish Council agreed to discuss and approve the audit at June's meeting.

21/028 **Date of Next Meeting**

Meeting date confirmed as: - Tuesday 1st June 2021 @ 7.30pm

Meeting ended 8.15pm

Signed ----- Chair 1st June 2021.



Protecting Communities, Targeting Criminals, Making a Difference

Local Community News

Waltham, Brigsley & Ashby-cum-Fenby May Update

Crime

There were seventeen crimes reported during April for the Waltham Ward. Of these, the following offences have occurred.

About 11pm on 3rd April a garage at a property on Woodall Drive was entered after the up & over door was forced. Two pedal bikes were stolen.

During the early hours of 16th April, a moped was stolen from the front garden of a property on Fairway. As the thieves carried the bike away, its alarm sounded alerting a neighbour. The males left the bike and made off on a moped they had with them.

Other crime include:

Two males were arrested for possession of cannabis with intent to supply after being stopped by officers in a vehicle on Manor Drive. They have been released pending further enquiries.

Four assaults.

A shop theft from the Co-Op.

Theft of gates from a field entrance on Waithe Lane.

Theft of a parcel that had been left by a delivery driver outside an address on Greenway.

Theft of a pedal bike from Mount Pleasant playing field.

Two offences of malicious communications.

There have been no reports of ASB.

How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work. We encourage all residents to call and report any issues where they live so that we can deal with any issues and also step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising, please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 2056 Chris Skelton christopher.skelton@humberside.pnn.police.uk

PCSO 7602 Lesley Parry lesley.parry@humberside.pnn.police.uk