

# BRIGSLEY PARISH COUNCIL



Clerk - Mrs. Kim Kirkham, 14 Househams Lane, Legbourne, Louth LN11 8LG  
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## Minutes of the meeting held on Tuesday 5<sup>th</sup> April 2022 at 7pm. Brigsley Village Hall, St Helens Crescent, Brigsley

Present: Cllr A. Hansen (Chair)

Cllrs M. Carlton, L. Edwards, H. Moore, and Ward Cllr N. Pettigrew.

K. Kirkham (Clerk)

### 22/001 Apologies

Apologies were received from Cllr S. Dixon and Ward Cllr P Jackson.

### 22/002 Declaration of Interest (Localism Act 2011)

a) No interest was declared on any item listed on the agenda - Cllr. Hansen declared an interest in item 22/006 Planning Matters.

b) No dispensations.

### 22/003 Issues Raised by Members of the Public (under suspension of Standing Orders)

(To discuss any issues raised by members of the public).

### 22/004 Minutes of Previous Meetings

It was agreed that the minutes of the meetings held on the 1<sup>st</sup> March 2022 were a true record and were duly signed by the Chair.

### 22/005 Police Report

The police were unable to attend the meeting, but a Police Report was submitted. There have been twenty-six crimes reported during March for the Waltham Ward.

**RESOLVED: Clerk to put Police Report on notice boards.**

### 22/006 Planning Matters

#### **Application Received:**

a) DM/018/22/FUL – Vale View, Waithe Lane, Brigsley. Partial change of use from dog kennels to cattery with various extensions and alterations to include the addition of 12 cat pens and installation of fencing.

**RESOLVED: The Parish Council reviewed the plans and agreed to recommend approval of this planning application.**

22/007 **Clerk Vacancy**

- a) Contract of Employment – The Parish Council discussed and approved the Contract of Employment; Chair duly signed.

**RESOLVED: The Parish Council approved the Contract of Employment.**

22/008 **Update of Matters Outstanding from Previous Meeting**

To receive and discuss information on the following items: -

- a) To receive an update regarding the Notice Board – Clerk advised that the galvanised feet have been installed and are ready for the Notice Boards to be erected.
- b) To receive an update regarding installation of the Defibrillator – Clerk advised that a date and time for the installation to take place needs to be agreed with the Village Hall Committee and confirmation that the Parish Council will complete all relevant checks that Are required. Clerk to organise.
- c) To receive an update regarding Brigsley’s Playground – Clerk advised that if the total insured assets exceed the value of £10,000 that the insurance policy would have to be reviewed. Clerk to obtain a quote to include the play equipment.
- d) To receive an update regarding 10ft fence installed on Waithe Lane. Clerk advised that a enforcement notice has been raised. Cllr Pettigrew said that he would contact NELC enforcement officer.
- e) To receive an update regarding the road sweeper. Clerk advised that she has chased this with NELC and they confirmed that the work was completed.
- f) To receive an update regarding the litter pick held on Sunday 3<sup>rd</sup> April at 10am. Clerk advised that the Chair and volunteers turned up. A huge thank you to all.
- g) To receive an update regarding overhanging trees along the B1203 from the bus shelter to Prospect Farm. Cllr Hansen reported that the work has not been completed. Clerk to report this matter again with NELC.

**RESOLVED: Clerk to action each item as stated.**

22/009 **Future Dates**

- a) Planning Committee Meeting – Wednesday 27<sup>th</sup> April 2022 at 9.30am, Town Hall, Grimsby.
- b) North East Lincolnshire District Committee Meeting – Thursday 14<sup>th</sup> April 2022 at 7pm via Zoom.
- c) Mayors Civic Service – Sunday 10<sup>th</sup> April 2022 at 1pm in Grimsby Minster.

22/010 **Received Correspondence / Information Exchange**

- a) To receive information from ERNLLCA/NALC/NELC – All information circulated prior to the meeting – Information only.
- b) To receive and consider NALC request regarding what issues of relevance the Parish Council would like the committee to address and the services they would like NALC to provide. Noted.
- c) Clerk advised that Cllr Dixon has suggested a commemorative stone. The Parish Council agreed to discuss this at the May meeting.

**RESOLVED: Clerk to action above items as stated.**

22/011 **Finance**

- a) Clerk's Salary (March) was agreed and approved for payment £132.00. Clerk to complete bank transfer and Chair to authorise.
- b) Smith Engineering (galvanised feet for the Notice Board) was agreed and approved for payment £164.74. Clerk to complete bank transfer and Chair to authorise.
- c) Donation towards grass cutting at St Helens Church was agreed and approved for payment £100.00.
- d) ERNLLCA Membership Renewal was agreed and approved for payment £327.54. Clerk to complete bank transfer and Chair to authorise.
- e) Audit procedures to be agreed and approved – Clerk advised that all paperwork for the Audit requires approval before 30<sup>th</sup> June. The Parish Council approved the internal auditor. Clerk to action necessary paperwork and schedules to comply with audit regulations.
- f) To approve and sign bank mandate form to include new clerk and remove existing clerk. Chair signed bank mandate form.
- g) To receive quarter four financial review – Financial review was given to Councillors and explained by the clerk

**RESOLVED: The Parish Council agreed and approved the above payments.**

22/012 **Date of Next Meeting**

**Meeting date confirmed as: - Tuesday 3<sup>rd</sup> May 2022 @ 7pm**

**Meeting ended 8pm**

Signed ----- Chair 3<sup>rd</sup> May 2022.



Protecting Communities, Targeting Criminals, Making a Difference

# Local Community News

## Waltham, Brigsley & Ashby-cum-Fenby April Update

### Crime

There were 26 crimes reported during March for the Waltham Ward. Of these, the following offences have occurred.

An attempt burglary took place at a property on Atkinson Lane where two suspects have climbed into a garden and opened the door of an outbuilding. The suspects were disturbed and made off before gaining entry.

There have been five reports of damage.

A car parked at its home address on Cheapside, on separate occasions has had paint stripper poured over the bodywork and the car was set alight.

A padlock on security gates at a property on Cheapside was damaged after being forced to gain entry. Damage caused as a result of a domestic incident.

Other crime includes:

Eleven assaults, eight of which are the same child offender against other family members. Police and other agencies are dealing with this child.

Four offences of sending malicious communications.

Three reports of harassment

One shop theft all from the Spar.

There have been five reports of ASB.

Youths causing issues on Kirkgate x2.

Youths parked in a car playing loud music on Woodhall Drive.

Youths throwing stones at passing cars on Fairway.

Youths causing issues at the rear of the Co-Op during the early hours.

### How you can help

Your local Neighbourhood Policing Team appreciates the importance of being in the right place, at the right time, for the right reasons to reassure the public, improve public confidence and reduce crime and anti-social behaviour in the area which we all live and work.

We encourage all residents to call and report any issues where they live so that we can deal with any issues and step up our patrols in the area. The number to call for non-emergency issues is 101.

If you feel there are issues in your community that your local Police should be prioritising, please inform your local officers or the local Parish Council.

The named officers for Waltham Ward are:

PC 2056 Chris Skelton [christopher.skelton@humberside.pnn.police.uk](mailto:christopher.skelton@humberside.pnn.police.uk)

PCSO 7536 April Haynes [april.haynes@humberside.pnn.police.uk](mailto:april.haynes@humberside.pnn.police.uk)